

**APPENDIX D**

Step # \_\_\_\_\_ Union & Local # \_\_\_\_\_ Bargaining Unit F

**GRIEVANCE REPORT**

Grievant(s): \_\_\_\_\_ Employee #: \_\_\_\_\_

Job Title: \_\_\_\_\_ Work Location: \_\_\_\_\_

Date of Hire (if known): \_\_\_\_\_ Manager: \_\_\_\_\_

Employer is in violation of Article(s) \_\_\_\_\_

and other relevant provisions of the Agreement.

**STATEMENT BY GRIEVANT OR UNION**

The "statement" should include: (1) nature of the contract violation; i.e., what action did the Employer take, or fail to take, which violated the Contract; (2) the date(s) of the violation and, where appropriate as in promotions, demotions, transfers, reassignments, etc., the relevant title(s) and work location(s). (Use additional sheets of paper, if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RELIEF OR REMEDY SOUGHT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Grievant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steward/Union Representative  
Signature

\_\_\_\_\_  
Date